

Service records

Most New Zealand military service records are held by New Zealand Defence Force's Personnel Archives and Medals.

You can access:

- your own service records if you are—or have been—a member of the NZ Defence Force
- the records of someone who's deceased if you're eligible.

It can take up to two months for your application to be processed. Your application will be prioritised if it's urgent.

Apply for your own records

You can apply for your own records if you are—or have been—a member of the NZ Defence Force. This includes the Royal New Zealand Navy, New Zealand Army, Royal New Zealand Air Force, and their territorial, reserve, and auxiliary forces.

If you're a current member of the NZ Defence Force

Contact your single service career management team to request a copy of your military records.

If you're a former member of the NZ Defence Force

 Download and fill in a request for your own records (<http://www.nzdf.mil.nz/downloads/pdf/nzdf-archives/pam-enquiry-and-medal-app-form.pdf>) 

Send it to New Zealand Defence Force's Personnel Archives and Medals, along with any supporting documents. There's no fee.

Contact New Zealand Defence Force's Personnel Archives and Medals (<http://www.nzdf.mil.nz/personnel-records/nzdf-archives/how-to-find-contact-us.htm>) 

Apply for the records of someone who's deceased

You can apply for a copy of someone else's service records if they are deceased. You do not need to be related to them.

If the person, whose records you are applying for, died after leaving the military you may need to show they are deceased.

You could do this by providing:

- a copy of their death certificate
- a copy of a newspaper death notice
- a copy of their funeral service sheet, or
- a photograph of the headstone.

You will need to know the person's full name, date of birth and service number.

 Download and fill in a request for records of someone who's deceased (<http://www.nzdf.mil.nz/downloads/pdf/nzdf-archives/pam-enquiry-and-medal-app-form.pdf>) 

Send it to New Zealand Defence Force's Personnel Archives and Medals, along with any supporting documents. There may be a fee for copying large files.

Contact New Zealand Defence Force's Personnel Archives and Medals (<http://www.nzdf.mil.nz/personnel-records/nzdf->) 

